

DRAFT Scrutiny review proposal

1 What is the review?

Adult Education

2 What outcomes could realistically be achieved? Which agency does the review seek to influence?

Advise what direction for the future this service might take - especially in the light of the contexts above e.g. regeneration, economic well being healthy living programmes etc

Seek to influence, as appropriate:

- Southwark Council
- Southwark Collage
- Skills Funding agency
- Adult learners

3 When should the review be carried out/completed? I.e. does the review need to take place before/after a certain time?

May 2011

4 What format would suit this review? (e.g. full investigation, q & a with executive member/partners, public meeting, one-off session)

One off meeting

5 What are some of the key issues that you would like the review to look at?

- establish what the service is providing at the moment including the subject of charges and eligibility for concessions
- establish the current financial position and future of the Skills Funding Agency and seek to find out what direction this agency is going in

6 Who would you like to receive evidence and advice from during the review?

- hear from users about the present service
- hear from the Skills Funding Agency
- hear from Southwark Council officers

7 Any suggestions for background information? Are you aware of any best practice on this topic?

To be considered further.

8 What approaches could be useful for gathering evidence? What can be done outside committee meetings? e.g. verbal or written submissions, site visits, mystery-shopping, service observation, meeting with stakeholders, survey, consultation event

The committee will:

- receive reports from officers and the cabinet lead
- request submissions from adult learners
- invite the Skills Funding Agency to the meeting